



OFFICE OF THE PRINCIPAL :: HANDIQUE GIRLS' COLLEGE :: GUWAHATI-781001

No. HGC/ESTT/QUO/2016/126/28/028

Date: 22/08/2017

Notice Inviting Quotation

Sealed quotations affixing non-refundable Court Fee Stamp of ₹ 8.25 are invited from OEMs/authorized dealers for the supply and installation of Desktop Computer and UPS at Handique Girls' College, Guwahati as per specification mentioned below. The quotations will be received by the undersigned on or before **September 1, 2017 upto 2:00 P.M.** and will be opened on the same date at **3:00 P.M.** in the presence of the bidders or their authorized agents. (not mandatory)

Sl. No	Particular	Operating System	Preferred Brand	Quantity
1	Desktop Computer: Intel Pentium Quad Core, HDD Capacity 1 TB, RAM 4 GB DDR3, 19.5 inch Display	Linux	HP/Dell/Acer or equivalent	10 Nos.
2	Desktop Computer Intel Pentium Quad Core, HDD Capacity 1 TB, RAM 4 GB DDR3, 19.5 inch Display	Windows 10 Home Basic	HP/Dell/Acer or equivalent	6 Nos.
3	Desktop Computer Intel Core i3/ Chipset : Q8, Series/ 4 GB RAM/ 500 GB HDD/ 18.5 inch Display	Linux	HP/Dell/Acer or equivalent	3 Nos.
4	UPS 600 VA		Microtek/ Elova./APC/Orion/ Luminus or equivalent	5 Nos.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The Handique Girls' College reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quantity mentioned above may be increased or decreased (if necessary) at the time of order as per actual requirement.
4. Payment will be made only after successful receipt of the materials in good condition and installation.
5. The quotation should be addressed to the **"Principal, Handique Girls' College, Guwahati - 781001**
superscribing the Quotation Notice Number on the envelope.
6. All kinds of taxes (if any) must be clearly indicated in the quotation.
7. The tendering firm must have proper PAN/GSTIN and the same shall have to be enclosed with the quotations.

Sd/
Principal
Handique Girls' College
Guwahati

Memo No : No. HGC/ESTT/QUO/2016/126/28/028_A

Date: 22/08/2017

Copy to:

1. Handique Girls' College Website
2. Notice Boards.
3. Office File.

Sd/-
Principal
Handique Girls' College