

NOTICE INVITING QUOTATION

Quotation No : HGC/ESTT/QUO/2016/126/19/019

DATE: - 16/05/2017.

Sealed quotations affixing court fee Stamp of Rs. 8.25 (Rupees eight and paisa twenty five) are invited from registered printing firms for printing of Prospectus, Admission Form etc for the year 2017. The specifications are mentioned below:-

PROSPECTUS :-

Model A : No. of Copies :- 5000 Copies. Size :- ¼ Demy, No. of Pages :- 36 Pages, Inside Page :- 150 GSM Matte (Multicolour), Cover :- 250 GSM Matte (Multicolour) with one page perforated. Paper sample copies must be furnished.

Model B : No. of Copies :- 5000 Copies. Size :- ¼ Demy, No. of Pages :- 36 Pages, Inside Page :- 100 GSM Matte (Multicolour), Cover :- 220 GSM Matte (Multicolour) with one page perforated. Paper sample copies must be furnished.

Tenders are requested to submit quotation for both options of the prospectus.

ACADEMIC CALENDAR :- 3500 NOS. (Other specification as per sample)

CLASS ROUTINE :- 7000 Nos.

Identity Card Form :- 1500 Nos. (Sample copy may be seen at Office)

TIME OF COMPLETION OF PRINTING :- MUST BE ON OR BEFORE 7 DAYS FROM THE DATE OF ISSUE OF ORDER. (That has to be assured in writing by the firm at the time of submission of quotation)

1. Copy of Trade License,.
2. Samples of papers to be used.
3. VAT Registration Certificate.
4. Copy of PAN Card & TIN.
5. Previous experience


THE LAST DATE OF SUBMISSION - 23.05.2017 UP TO 14.00 HRS.

DATE OF OPENING :- 23.05.2017 AT 14.30 HRS.

Principal
Handique Girls' College
Guwahati

Copy for information & necessary action to :-

1. The Convenor, Admission Committee, You are hereby requested to be present with your members at the time of opening.
2. Mr. Samir Islam, You are directed to make necessary arrangement to up toad in the College website.
3. The Establishment Branch, Handique Girls' College
4. The Accounts Branch, Handique Girls' College
5. College Notice Board.


Principal