

**NOTICE INVITING QUOTATIONS**

**Quotation No : HGC/ESTT/QUO/2016/126/22/022**

**Dated : July 14, 2017**

On behalf of The Principal, Handique Girls', sealed Quotations affixing a court fee of Rs. 8.25/-, are invited for providing and fixing of the item(s) listed below. The quotation must be sent to reach Handique Girls' College latest **by 27<sup>th</sup> July 2017, before 1:00** p.m. The quotations will be opened on the same day at 4:00 p.m. in the presence of tenderers, if any.

Sr.	Item	Size	Qty.
1.	<b>White Board</b> White marker board should be synthetic thermosetting resin bonded surface with gloss and free from tiny pin holes so as to ensure perfect erasing and also a perfect writing with white board marker pens. The writing sheet shall be glued on plain particle board affixed under high pressure on galvanized steel Sheet/Laminate to prevent moisture penetration. The entire board shall be framed within a specially extruded aluminum channel with nylon corners edges.	3' x 4' 3' x 5' 2' x 4'	03 01 01
2.	<b>Combination Board (Half white marker and Half felt pin up board)</b> White marker board should be synthetic thermosetting resin bonded surface with gloss and free from tiny pin holes so as to ensure perfect erasing and also a perfect writing with white board marker pens. The writing sheet shall be glued on plain particle board affixed under high pressure on galvanized steel Sheet/Laminate to prevent moisture penetration. The entire board shall be framed within a specially extruded aluminum channel with nylon corners edges.  The Pinup board to be made up of soft but tough pin-up sheet 9 to 12 mm thick covered with felt and supported on the back with galvanized sheet/laminate on which the pin-up sheet is affixed under high pressure to prevent moisture penetration and to ensure reasonable flatness.  The entire board shall be framed within a specially extruded aluminum channel with nylon corner edges.	2' x 3'	20
3.	<b>Green Chalk Board</b> Green board with acrylic resin over galvanized steel base with surface with for writing purpose with chalk. The writing sheet shall be glued on plain board affixed under high pressure with back of a galvanized steel sheet to prevent moisture penetration. The entire board shall be framed with in a specially extruded aluminum channel with nylon corner edges.	4' x 6'	01
4.	<b>Pin-up Board</b> The Pinup board to be made up of soft but tough pin-up sheet 9 to 12 mm thick covered with felt and supported on the back with galvanized sheet/laminate on which the pin-up sheet is affixed under high pressure to prevent moisture penetration and to ensure reasonable flatness. The entire board shall be framed within a specially extruded aluminum channel with nylon corner edges.	2' x 3'	02
5	<b>3 legged steel stand for Board</b>	Height 5' to 5.5'	01

***NB: The quantity and size may increase or decrease as per requirement.***

Principal  
Handique Girls' College  
Guwahati

## **INSTRUCTIONS**

1. Quotations received after due date and time of submission will not be entertained.
2. The Quotation should be addressed to the Principal, Handique Girls' College, Guwahati, and superscribed "Quotation for Boards".
3. One time importers from China with custom made specifications are highly discouraged.
4. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
5. Firms will quote separately for each article.
6. The rates offered should be F.O.R Guwahati, in case of firms situated outside Guwahati, and free delivery at the College premises in case of local firms.
7. GST. The current rate, i.e. percentage of GST should be clearly indicated, included or excluded, wherever chargeable. A valid PAN/GSTIN of the tenderer has to be provided with a copy of proof.
8. The delivery period should be strictly adhered; the firms have to execute the supply according to purchase order.
9. The firms are requested to give detailed description and specifications together with the printed leaflets and literature of the Article quoted. The name of the manufactures and country of manufacture should also invariably be stated. The College may request a demonstration of quality which will have to be provided. In the absence of these particulars, the quotation is liable for rejection.
10. Validity of offer: 90 days.
11. Late or delayed quotation will not be accepted.
12. Service Facility: Please mention the nearest service center to Handique Girls' College and the time required to attend the call.
13. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved.